



Dear Festival Vendors:

The Adel-Cook Chamber is thrilled to announce that we will be hosting our 18th Annual Adel Daylily Festival on Saturday, May 11th, 2024.

Registration is simple! Fill out the attached form and return it, along with your payment, to the address listed below. **Your cancelled check or other form of payment will serve as confirmation of your acceptance into the festival.** Your application is a commitment to participate in the Adel Daylily Festival. Cancellations made before April 30th will receive a 50% refund. No refunds will be made after that date. No refunds will be issued due to inclement weather as the festival is held rain or shine.

All vendors are accepted and placed on a “First Come, First Served” basis. Booth location will be assigned as application and payments are received. Special “Early Bird” rates offered to vendors who register by **March 31st**.

Each year, the Adel Daylily Festival attracts thousands of visitors and space is limited to only a certain number of vendors. As a result, the number and types of food vendors and non-profits will be carefully selected, so please return your application promptly including a complete menu and activities. Pictures of all vending set-ups, including commercial, food, and non-profit, should be included with your application.

Do not miss this opportunity to be a part of Cook County’s 18th Annual Adel Daylily Festival!

Sincerely,

Heather Green

Heather Green
President/CEO



100 S. Hutchinson Avenue • Adel, GA • 31620
Phone: (229) 896-2281 • Fax: (229) 896-8201
cookcochamber@windstream.net



Official Use Only:

Application Received: _____

Vendor Fee Received: _____

Application Accepted: _____

Proof of Insurance: _____

Saturday, May 11, 2024 Adel Daylily Festival from 9:00 a.m. to 3:00 p.m.

Festival located on Burwell Avenue between 4th & 6th Streets in Downtown Adel GA at "The Depot"

Business Name: _____

Contact Name: _____ Returning Vendor: __ YES __ NO

Address: _____

City, State, Zip: _____

Phone Number: Day: _____ Evening: _____

E-mail Address: _____

Type of Entry (See Vendor Guidelines on Back)

General Vendor
(Arts & Crafts, Daylilies & plants,
Canned or Packaged "take home" food items, etc.)

Food Vendor
(Provide complete menu)
***Only Category that may sell Food
for consumption at the festival**

Non-Profit Organization
(School/Civic Groups/Churches)
***does not apply if food is sold
as a fundraiser at the festival**

Brief description of booth and merchandise (include photos of previous festival setups)

Booth Size is approximately 20 ft. long and 12 feet deep

SIGN OTHER SIDE 

Payment

Please check the one that applies to you.

"Early Bird" Rate good through March 31st.

General Vendor:

\$100.00 Early Bird \$115.00 Regular

Non-Profit:

\$75.00 Early Bird \$90.00 Regular

Food Vendor:

\$165.00 Early Bird \$180.00 Regular

No Electricity is provided

*Generators are welcome except near the entertainment stage

****Application Deadline: April 30, 2024****

Please Make Checks and Money Orders Payable To:
Adel-Cook County Chamber of Commerce

Mail To:
**Adel-Cook County Chamber of Commerce
100 South Hutchinson Avenue
Adel, Georgia 31620**

**We also accept Debit/Credit Cards and Cash
(Venmo, Cash App, Pay Pal, etc. are not accepted)**

Contact 229-896-2281 to pay by phone with card

Vendor Guidelines

1. Exhibitors may only sell items from the category they have specified. In other words, you may not sell food in a commercial craft booth or a non-profit booth, unless it is pre-cooked or packaged (examples: cookies, cakes, jellies). The only way to cook and sell food at the festival is to register as a "Food Vendor" and pay the "Food Vendor" fees.
2. The Festival Coordinator reserves the right to assign booth space and location, no exceptions.
3. Vendors are responsible for the security of their display.
4. The "leave it as you found it" rule applies. Each vendor is **responsible for disposing of all trash** generated in your booth area at designated locations. Food Vendors are not to dispose of grease in trash cans, storm sewers or on the grass. Improper disposal of grease will result in a fine being levied against you and exclusion from future festivals. Please bring something with you to dispose of the grease.
5. Food Vendors will display a menu with prices and will sell **ONLY** those items listed in their signed application.
6. Set up and take down is the responsibility of the vendor. Set up times are as follows: Friday 3:00 pm to 5:00 pm and Saturday 6:30 am to 8:30 am. You may **not** set up prior to 3:00pm on Friday or **after** 8:30 am on Saturday. Vendors may drive their vehicle on Burwell Ave to unload items only. Vehicles must be immediately move to allow room for other vendors to unload items. **(No Exceptions)** All Vendors must remain on site and participating until 3:00 p.m. No early take down is permitted. Vehicles are not allowed back into the festival area (Burwell Avenue & Depot) until 3:15 p.m. Take down is to be completed by 6:00 p.m. Saturday.
7. Concession trailers may be delivered and parked in designated areas the day before the festival beginning at 3:00 p.m. **(no early arrivals)** and secured at your own risk.
8. Each exhibitor is responsible for collecting a 8% sales tax and sending it to the state at the conclusion of the show. Forms will be provided by event coordinators the day of festival.
9. No pets are allowed in vending areas.
10. It is the responsibility of the exhibitor to have an acceptable liability insurance necessary for the type of participation they are expecting. A copy of the insurance is due when the application is turned in. (This only applies to vendors whose booth has moving parts that involve the public, such as a mechanical ride of any type.)

Thank you for your participation in the 18th Annual Adel Daylily Festival presented by the Adel-Cook Chamber. Please sign below that you agree to abide by the guidelines above and will work to provide a safe, fun, family festival for the participants. The Adel-Cook County Chamber of Commerce, its committees, and workers will not be responsible for any injury, illness or loss that may arise or come to the exhibitor, or his/her goods, while on festival grounds for the duration of the set up and festival hours and take down.

Sign: _____

Print Name: _____

Date: _____

Please make copy for your records

